

APPEAL RIGHTS UNDER THE *ENVIRONMENTAL PROTECTION ACT 1986*:

Works approvals and licences

The *Environmental Protection Act 1986* (the Act) provides an opportunity to appeal decisions in respect to works approvals and licences under Part V of the Act.

There are appeal rights in relation to:

1. refusal to grant or transfer a licence or works approval;
2. conditions applied to a licence or works approval; and
3. amendment, revocation or suspension of a licence or works approval.

Decisions on works approvals and licences are made by the Department of Environment Regulation (DER). There are no rights of appeal in relation to a grant of a licence or works approval.

Who can appeal?

Any person can lodge an appeal in respect to the amendment of, or the conditions applied to, a works approval or licence.

Only the applicant for, or holder of, a works approval or licence can appeal a refusal to grant or transfer a works approval or licence, or the revocation or suspension of a works approval or licence.

How do I lodge an appeal?

Appeals must be:

- in writing and clearly set out the grounds of appeal
- received within 21 days of the date the applicant or holder is notified of the decision - *late appeals cannot be accepted*
- accompanied by the appeal fee of \$50
- signed by the appellant

If your appeal does not comply with these requirements, it may be determined to be invalid and it will not be investigated.

If you rely on supporting documentation, this needs to accompany your appeal.

A form for lodging an appeal is available on the Appeals Convenor's website.

Effect of lodging an appeal

Pending the determination of an appeal lodged in respect to a **refusal to grant**, the **transfer** of, the **conditions** of, or a **revocation** or **suspension** of, a works approval or licence, the decision against which the appeal was lodged continues to have effect.

For an appeal in objection to an **amendment** of a works approval or licence, if the appeal is lodged by the applicant/holder the amendment is deemed not to have been made. Where the appeal is made by a person other than the applicant/holder, the amendment continues to have effect.

What happens after an appeal is lodged?

The Appeals Convenor will provide a copy of the appeal to the DER, and request that a written response to the matters raised is provided within a set timeframe (usually 21 days).

In the case of appeals lodged by a third party, the Appeals Convenor will also provide the work approval or licence holder the opportunity to respond within a set timeframe (usually 21 days).

The Appeals Convenor may also seek guidance from other public authorities, organisations or persons that may have an interest or technical expertise relevant to the appeal.

Key considerations in appeals

For appeals in respect to works approvals and licences, the Appeals Convenor will consider the appeal in the context of the formal requirements of the Act, including whether the conditions of the instrument are necessary or convenient for the prevention, control, abatement or mitigation of pollution or environmental harm.

The appeal investigation may also consider the extent to which conditions can address the issues raised, as well as relevant policies and new information that may not have been available at the time of the original decision.

Appeals under the Act are 'merits' appeals. This means that the Minister can consider all relevant facts before making a decision. While process issues can be raised in an appeal, the focus of investigations will be on the substantive environmental matters raised by the notice.



Is there a hearing during the appeal investigation process?

The Office of the Appeals Convenor will consult the appellant as part of the investigation of the appeal. This may be by telephone, in person or such other means as the Appeals Convenor considers appropriate (for example, email). Where the appeal is lodged by a third party, the Appeals Convenor will also consult the works approval or licence holder.

These discussions are informal in nature, and are intended to provide a party to an appeal with an opportunity to clarify the issues in contention. Due to the informal nature of the process, appellants do not require, and generally do not seek, legal representation.

Occasionally the Appeals Convenor may convene a combined meeting between the parties where the Appeals Convenor is of the opinion that this will assist in resolving the issues in dispute.

What happens if the matter is settled between the parties?

If the matters in dispute are resolved, the appellant may give not less than seven days notice of an intention to withdraw the appeal. The appeal may then be withdrawn after the seven days, and the file will be closed.

What happens after the investigation?

After the appeal investigation is complete, the Appeals Convenor provides a report with recommendations to the Minister for Environment.

Once the Minister has determined the appeal, the Appeals Convenor's report will be provided to the appellant and published on the Appeals Convenor's website.

How long will the appeal investigation take?

While there are no statutory timelines in respect to appeal investigations, the Appeals Convenor aims to have 80% of appeal reports submitted to the Minister for Environment within 60 days of receiving a final response to the appeal from the DER, and where applicable, the works approval or licence holder.

What decision can the Minister make, and how is it given effect?

For works approval and licence appeals, the Minister may:

1. dismiss the appeal; or
2. allow the appeal in full or part, which may include changing or amending conditions applying to the works approval or licence.

If the Minister determines to allow an appeal in full or part, the decision is given effect by the DER.

The Minister's appeal decision is final, and not subject to appeal.

The Minister's decision will be communicated to the appellant in writing, and will also be published on the Appeals Convenor's website.

Further information and contact details:

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